

Hillcrest Committee Meeting

November 4, 2019

The November 4, 2019 Hillcrest Committee meeting was held at the home of Christin Sherbourne. President, Anne Barry, called the meeting to order at 5:50 p.m. and 32 members were present. Anne Barry thanked Christin Sherbourne and the lunch committee that consisted of Patty Hubbert, Jenn Stringer, Marialice Wright and Neva Nuich.

Old Business

Approval of the October 7, 2019 Meeting Minutes

Karin Dailey moved that the October 7, 2019 minutes be approved and Lynn Hammond seconded the motion. A vote was taken and the minutes were approved.

Treasurer's Report

Linda Maddux gave the Treasurer's Report (see attachment). She reported that for October 3-31, 2019 our total revenue was \$7,469.48 and our total expenditures were \$436.85, so our net revenue was \$7,032.63. We received \$488.70 in memorial donations and the Hillcrest Ball income for dinner reservations was \$6,885.78. The total Greater Giving Software and credit card fees were \$279.35 and the business expense for the website contract/service fee was \$112.50. Our total assets are \$27,153.94. Linda also reported that Hillcrest Committee tax return is done.

Correspondence Report

Barb Raniele reported that two cards were received. The first thank you card was from Helen and Scott Koenigsman. They attended the Oysters party for 24. Party chair, Tiffany Graeber and her committee delighted the guests with a classic night of delicious food and wonderful wines donated by the DeBoers! The second card was from Yvette Provosty. She thanked everyone for the yellow rose she received when her mother passed away. The love and support from her Hillcrest Committee friends was much appreciated!

Data Base Manager Report

Micki Palpant said there was nothing new to report at this time.

Hospitality/ Yellow Rose Report

Christin Sherbourne reported that a yellow rose was delivered to Sue Martin for the loss of her nephew.

Party Reports

Oysters-was a party for 24 people at Carolyn Lesley's home on Friday, October 11, 2019. Tiffany Graeber was the chair and the committee members were Marianne Clarke, Stephanie DeBoer, Mary Jo Hoftiezer, Lori Schultz and Cathy Theen. The DeBoers provided the wine and almost everything was prepared on site. There were \$45.00 pay slots for first half cooks. Cathy Theen reported everything went amazingly well! There was no food left, maybe just some cake. Tiffany brought in a professional chef to shuck all the oysters, which was wonderful!

Rhinestone Cowboy-was a dinner for 24 people on Friday, October 18, 2019 at the Gambee Stage Pass Barn. The Hillcrest Committee provided a signature drink and second half cooked. Christin Sherbourne was the chair and the committee members were Dixie Hackstedde, Linda Maddux, Sue Martin, Lori Schultz, Cindy Smith and Cathy Theen. Christin reported that Linda Maddux arranged the line dance instructors for the evening. It was so fun to watch! Judy and Stephen Gambee donated the barn venue, which was a perfect setting! A special thank you to Helen and Scott Koenigsman for stepping in for Sue Martin, because of the loss of her nephew. Also special thanks to Jim Theen and Jim Maddux for doing an amazing job grilling the meat and Scott Sherbourne and friend for bartending. Great job everyone!!

Oz Dinner- was a dinner for 12 people at the home of Nancy Thiebes on Saturday, October 19, 2019. Nancy Thiebes was the chair and the committee members were Marianne Clarke, Carolyn Ferguson, Patty Hubbert and Sue Nolan-Olson. The Hillcrest Committee provided the signature drink and the committee cooked. Nancy reported that it was a great evening! A special thank you to Anne Jantzi who was not a part of the committee, but provided some glassware and a bike for Dorothy. She also helped with the set up! A photo area was set up with The Wizard of Oz characters from Karin Dailey. Mark Clarke and John Thiebes were the bartenders. And Patty Hubbert made blue gingham aprons for the committee members to wear. The Wizard of Oz movie was playing during appetizers. Nancy thanked Anusha Weerakoon for buying the party. Anusha thanked Nancy for offering her home! It was a very cozy setting for the party. The party was supposed to be held at the Hillcrest House however, there would have been very little time to set up for the party due to previously scheduled events at the Hillcrest House.

Ball Report- the 2019 Hillcrest Committee Ball will be held on Friday, December 6, 2019 at the Inn at the Commons in Medford. The co-chairs are Judy Gambie and Micki Palpant. Judy and Micki reported that currently 76 reservations have been received. They announced that an email update would be going out to remind everyone to get their reservations in. Also, please remind non-Hillcrest Committee guests to get their reservations in as well. About 50% of the people have replied online and 50% have replied by mail. They reminded everyone that 50-60's era dress is wonderful, but not required. Judy and Micki announced that they would be pre-selling tickets for the Girl's Night Out Mad Hatter Tea party on September 3, 2020. This is to keep the auction from going too long the night of the Ball. Also, whoever purchases a ticket will receive a little gift the night of the Ball. If the party isn't sold out during presale, then they will offer it at the auction. They decided to continue having people raise their paddle for Research Donations. Even the people donating \$100 will have their names read. Jenn Stringer, the decorations chair, said no centerpieces are being sold this year. Everyone was reminded that set up for the Ball is on Friday, December 6th at 9:00 a.m. Please bring your credit card in the morning, so that you can check in at the registration table. This saves a lot of time the night of the Ball. Mary Jo Hoftiezer also mentioned that it really helps the treasurers if you agree amongst your group of buyers ahead of time who is buying how many shares. Anusha Weerakoon, the Logistics Chair, said that the written agreement for each party purchased does have a place to indicate how many shares each person in the group is buying. Patty Hubbert will send the program to Karin Dailey, so she can prepare a copy for the MC in a larger font. And a copy will be sent to Linda Maddux, so she can enter the information into the Greater Giving software. Helen Koenigsman will send out the invitations. Patty Hubbert will send the list of parties for 2020 to Helen Koenigsman. Helen will post the list of parties on the public website the week before the Ball. Patti Diehl asked Helen to post the list of parties on the Hillcrest Committee Blog, as well. The Diner en Blanc will be an off site party for 80-100 people. Nancy Suvoy and Kate Empasis are the co-chairs. The question was raised should we raise the bid for this paddle party to \$125.00 instead of \$100.00? A decision would need to be made today, since the program would be going to the printer soon. There is a \$2,000.00 budget, but it will be an expensive party to host. It will be held at a secret location on Sunday, May 31, 2020. Lots of things are being donated. For example, the bar, tables and chairs will be provided at the location. The tables will all have white linens and guests should dress in white. Guests will find out where the location of the party is by text

message. The food will be family style and the Hillcrest Committee will provide the alcohol. A vote was taken and the bid for the Diner en Blanc party was raised to \$125.00. Patty Hubbert suggested a couple of people dressed in white at the auction could demonstrate holding up white napkins.

Storage Unit Discussion and Vote- at the October 7, 2019 meeting a committee consisting of Mary Jo Hoftiezer, Marialice Wright, Helen Koenigsman and Lynn Hammond was formed to explore the possibility of renting a storage unit for the Hillcrest Committee's supplies. It has been difficult to access the storage area at the Hillcrest House, because it is being used as an Airbnb. Lynn Hammond and Mary Jo Hoftiezer announced that we could get a 10'x15' storage unit at All Your Treasures on West Main for \$74.24/month. The unit is \$106.00/month, but they would give the Hillcrest Committee a 20% discount and an additional 10% discount if we did autopay. A special thank you goes to Marialice Wright who manages the storage complex for getting us the discounted price. It is located on West Main before you get to the Road House restaurant if you're coming from downtown Medford. Hillcrest Committee members would have 24 hours a day access to the storage unit. It has an electronic keypad for the code. The area is well lit, it's a flat access and close to the main entry. The insurance covers up to \$5,000. Marialice's husband offered to help move the racks. Lynn offered to organize the storage unit. She'll work on getting rid of items not needed and get tubs for items that are currently in boxes. Items will be in Grab and Go tubs, not too heavy to lift. Micki Palpant moved that we accept the committee's recommendation to rent a storage unit at All Your Treasures for \$74.24/month. Christin Sherbourne seconded the motion. A vote was taken and approved. Mary Jo Hoftiezer called Barb Light and we can have two days to move everything out of the basement storage area at the Hillcrest House. Lynn Hammond said we could move everything out of the current storage area and clean it and move it to the new storage unit in one day, if we get enough volunteers. She will email everyone with a time for Wednesday, November 13th. We will need trucks and volunteers to help on this moving day. Linda Maddux and Mary Jo Hoftiezer will handle setting up the payment.

New Business

Breast Cancer Awareness Month- Tiffani Cox reported for Rebekah McAnally. Tiffani said that she and Anne Barry, Patti Diehl and Rebekah McAnally delivered flowers to Asante Imaging Center in Medford, the

Providence Imaging Center in Medford and the Siskiyou Imaging Center in Ashland. It was a very moving experience! Everyone was so appreciative!

Announcements

Anne Barry asked all new party chairs to please meet with treasurers, Linda Maddux and Mary Jo Hoftiezer.

Carol Ferguson asked everyone to please get your recipes to her, so that she can make this year's recipe book. Remember to indicate any notes or changes you would make to the recipe.

Next Meeting

Our next meeting will be held on Friday, December 6, 2019 at 9:00 a.m. at the Inn at the Commons for Ball setup. The meeting adjourned at 6:50 p.m. Respectfully submitted by Sue Nolan-Olson, Recording Secretary

Hillcrest Committee Meeting

December 6, 2019

The December 6, 2019 Hillcrest Committee meeting/ Ball Setup was held at the Inn at the Commons. President, Anne Barry, called the meeting to order at 9:00 a.m. Anne asked Tiffani Cox to present the Focus Committee's recommendation for funding two \$50,000 research grants at the OHSU Knight Cancer Institute. The Focus Committee recommended one research grant that focuses on our body's immune system and how communication occurs between stem cells, T cells, etc. The second grant focuses on pediatric melanoma. Tiffani Cox moved that we accept the Focus Committee's recommendations. Cathy Theen seconded the motion. A vote was taken and the motion passed. Then Anne asked Judy Gambee, Micki Palpant and Jenn Stringer to explain the setup. Everyone got busy transforming the room to a Night at the Copa for the 2019 Hillcrest Committee Ball.

Next Meeting

Our next meeting will be held on Monday, January 6, 2020 at 5:30 p.m. at the home of Mary Jo Hoftiezer 240 Island Pointe, Medford, OR. The meeting/ setup for the Ball adjourned at 11:30 a.m.

Respectfully submitted by Sue Nolan-Olson, Recording Secretary