

Hillcrest Committee Meeting Minutes October 19,2020

The October 19, 2020 Hillcrest Committee meeting was held outside at RoxyAnn Winery. President, Christin Sherbourne, called the meeting to order at 5:35 PM. There were 26 members present.

Old Business:

Approval of the September 2020 meeting minutes:

Helen Koenigsman moved to approve the September 21, 2020 minutes. Sue Nolan-Olson seconded the motion. A vote was taken and the minutes were approved.

Treasurer's Report:

Mary Jo Hoftiezer reported the financials are unusually quiet for this time of year with the Hillcrest Ball's format being changed because of COVID. A memorial donation in honor of Jim Coleman was received along with a deposit from the Fred Meyer and Amazon reward programs. Expenses this month included: storage unit, flowers and the Go Daddy website domain.

Correspondence Report:

Lara David reported there were no correspondence notes or letters this month.

Data Base Management:

Sue Martin explained the Hillcrest Ball spreadsheet was recently sent to all Hillcrest members. Sue asked all members to review the spreadsheet for correct spelling to addressees and address updates. If any member knows of someone they would like to add, it is not too late. Email Sue with the correct information. She reminded all members they were not included on the spreadsheet sent out.

Hospitality and Yellow Rose Report:

Kate Empasis shared she delivered a yellow rose to Judy Glass who recently had a heart procedure. Judy continues to improve.

New Business:

October Breast Cancer Awareness Month:

Christin Sherbourne reported for Rebekah McAnally. Rebekah will be delivering flowers and pear shaped cookies to Women's Imaging Centers at Ashland Hospital, Asante Women's Imaging and Providence. She also included a cute message: The members of Hillcrest Committee thank you all for helping the Rogue Valley care for our "pairs". Hillcrest Committee values honoring health care professionals in the imaging departments around the valley.

Ball Committee:

Paden Voget updated the committee on the progress of the Hillcrest Ball invitation. Currently, they are working on a concept, getting it to the designer and approved by the executive committee. They are focusing on the invite wording communicating the message cancer research continues regardless of the COVID virus. Lara David suggested including a link to a special story by one of the researchers or a short statement printed on the invite. However, there is limited space on the invite so any additional message must be concise. Lithia will be printing the invitations again this year. The invitations are expected to be mailed out in the month of November.

In the event the Hillcrest Committee does not receive enough monetary donations, OHSU would be able to either earmark the funds for a research project once funds become available or OHSU would be able to find another matching donor to make up the financial difference.

D & O Liability Insurance Coverage:

Christin Sherbourne discussed more information she received on the D & O Insurance Policy. This policy would cost the Hillcrest Committee \$1200.00 yearly, cover up to one million dollars with no deductible. The coverage of the policy would include all Hillcrest members outside of the parties and events. After many questions regarding what the policy would cover or not cover, it was determined more specific details would be informative. Therefore, Christin will invite the insurance agent to our next meeting. The agent will be first on the agenda.

Storage Unit:

Diane Patten reported members helping organize and clean the storage unit will meet next Wednesday, October 28 at 10:30. Those helping include: Dixie, Sue, and Ayano. Others interested are still invited.

Hillcrest Committee Forward Thinking on Parties and Events:

Christin explained while COVID has cancelled all parties scheduled for 2020, the Hillcrest Committee must reach the buyers and figure out how they'd like to proceed. The Hillcrest Committee will follow the State of Oregon's guidelines for COVID understanding these guidelines change with COVID numbers. Christin asked all party chairs to contact their buyers, if they haven't already, in the first part of November and before the Ball invitations are sent out. Options would include: cancelling the party and considering it a donation to the Hillcrest Committee, reducing the number of guests attending each party staying within guidelines of the state, split the party numbers to meet guidelines, and/or possibly changing venue to allow social distancing. Currently, the two large paddle parties: Girls Night Out and Diner en Blanc will need to be cancelled. Buyers for these two larger parties will be contacted later in 2021.

Various members discussed other non-profit organizations in the valley who have held events. They mentioned guests did wear masks and some gloves. However, while tables were set up at one event to guarantee social distancing, guests decided to move them.

Mary Jo reminded the members a letter was sent out to all buyers regarding the postponement of all 2020 Hillcrest auction parties. However, not a single response from any buyer was received. She concluded the buyers understand COVID has changed the timelines and format of our events, and the Hillcrest Committee is taking the necessary steps within state guidelines.

Sue Martin agreed to take responsibility of getting together current guidelines from the State of Oregon understanding these guidelines are repeatedly updated. It was suggested Hillcrest write a policy for guests on attending any parties held.

*Christin announced the next meeting's time and place will be determined.

Meeting Adjourned at 6:39 PM

Respectfully Submitted,
Anne Jantzi
Recording Secretary

*The next meeting for the Hillcrest Committee will be held at RoxyAnn Winery on Monday, November 16th at 12:00. It will be held in the outside area and partially heated, if needed. Members are required to wear masks.