

**Hillcrest Committee Meeting Minutes**  
**March 8th, 2021 12:00 PM**  
**RoxyAnn Winery**

The March 8, 2021 Hillcrest Committee meeting was called to order by President Christin Sherbourne at 12:08 PM. There were 31 members present.

**Old Business:**

**Minutes from January 2021 Zoom Meeting:**

Kate Empasis moved to approve the January 2021 minutes. Erin Brower seconded the motion. A vote was taken and the minutes were approved.

**Treasurer's Report:**

Mary Jo Hoftiezer reminded the committee the Statement of Financial Position and Statement of Activity were emailed to members, but they can also be found on the Hillcrest website. As of March 3, 2021, the Statement of Financial Position totals \$114,975.28. The Statement of Activity for the fiscal year from July 1, 2020 to March 3, 2021 totals \$63,224.34. The Statement of Activity from February 1, 2021 to March 3, 2021 includes total revenue of \$989.39 and expenses of \$159.40 leaving a net revenue of \$829.99.

**Presentation and Approval of Fiscal Year 2022 Budget:**

Mary Jo explained the Hillcrest Committee is an incorporated 501C tax exempt with our fiscal year running from July 1 to June 30. Therefore, the treasurer must present a proposed budget for the 2022 fiscal year according to the by-laws. Mary Jo and Judy Gambie have developed the new proposed budget for 2022 which has been emailed to members and can be found on the website. Currently, Hillcrest has an available balance of \$111,926.00 which is carried forward. Mary Jo and Judy propose Hillcrest donate \$84,060.00. to the charitable recipients. This will leave a carry forward balance of \$27,000.00. Dana Smith motioned to approve the budget. Yvette Provosty seconded. A vote was taken and the proposed budget for 2022 was approved.

**Correspondence Report:**

Lara David reported on a number of notes received. Nancy Day sent a thank you to Hillcrest members acknowledging the beautiful flowers received upon Jack's passing. Ashland Asante Women's Imaging Group sent a thank you for the lovely flowers and cookies received during Breast Cancer Awareness Month. Phyllis Skinner sent a thank you upon receiving a yellow rose after the passing of her granddaughter. Caitlin Wilson from OHSU sent a Christmas card with a personal note extending her thanks to all Hillcrest members. Dr. Brian Druker, OHSU Knight Cancer Institute, extended his appreciation for Hillcrest's support. Lara also explained an invitation received by Consano for a lecture on connecting patient needs to resources. Lara will email the information to members.

**Data Base Management:**

Sue Martin passed around invitations to the Hillcrest Ball which were returned. She asked members to go through the stack and identify any guests and addresses needing to be changed. She also explained her position in managing the data base and what it involves as her position becomes available September 1, 2021.

**Hospitality/Yellow Rose:**

Kate Empasis reported she had delivered a yellow rose to Grier Gaffney on the passing of her husband.

**New Business:****Member Resignation:**

Christin reported she received a resignation letter from Patty Hubbert (member since 2015).

**New Member Nomination:**

Christin reminded the group members can nominate new members up until April when the vote will be taken. Seven members of Hillcrest nominated seven women to join. Christin will send an email out on the new gals nominated. If any member has a nominee, please contact Christin.

**Focus Group:**

Dana Smith reported for the Focus Group (Kate, Mary Jo, Rebecca and Dana) on two proposed pilot projects. Project One is "Single Cell Characterization of PTEN:MYC Triple-Negative Mouse Tumors." In summary, this is a breast cancer representing 15-20% of diagnosed cases and in need of a more effective treatment for patients who are normally women younger than 50. Project Two is "Activation of Immunogenic Cell Death Pathways in Colorectal Cancer using Radiation-enhancing Nanoparticles." In summary, this project will research methods to make immunotherapy more effective for patients through understanding how radiation-enhancing nanoparticles cause tumor cell death. The funding, 50K per grant, would come from the Fiscal Year 2019-2020 Ball and donation revenues. These protocols normally would have been decided and voted upon last fall, but because of COVID, the timeline was changed. Cathy Theen motioned to approve the two projects the Focus Group presented. Stephanie DeBoer seconded. A vote was taken, and the motion was passed.

Dana discussed funds raised from the 2020 Hillcrest appeal. Dana proposed distributing \$84,060.00. Hillcrest would sponsor one grant project at \$50,000.00, support the local Compassion Fund between the two hospitals based on number of patients (20K Asante, 10K Providence), and support the local Sparrow Club (\$4,060.00). The group will vote on the projects in the fall, but Hillcrest can go ahead and distribute the funds now. Sue Martin motioned to approve the proposed distribution of funds. Anne Barry seconded. A vote was taken and the motion passed.

Dana Smith expressed her thanks for the support Paden and she received for the Hillcrest Ball. She said the many jobs were behind the scenes: Mary Jo and Judy for the Greater Giving Software, Lori Schultz, Marianne Clarke and Barb Raniele for the thank you notes, Sue Martin for the data base, and Tiffany Graeber and Stephanie DeBoer, and Lara David for their help on the invitations.

**Introduction of New Ball Chairs:**

Right now, the 2020 Hillcrest Ball is planned for December 3, 2021 to be held at Rogue Valley Country Club. Lara David and Paden Voget will be the new ball chairs for 2021. They will be asking people in the next week or two to chair certain areas of the Ball. It was agreed the Ball Chairs will start from scratch with members signing up. The girls have a theme in mind which will be presented in the near future also understanding it may again have a different format with COVID.

**Future Meetings:**

The next meeting will be April 5th at RoxyAnn Winery at 5 PM. The May 3 meeting will be hosted by Zoey Pegan at Relick Winery also in the evening. The June 7 meeting will include the Excalibur Members. The location has not yet been determined. There will not be meetings in July nor August, and the group will resume meeting in September.

Meeting adjourned at 12:54 PM

Respectfully Submitted,  
Anne Jantzi  
Recording Secretary, Hillcrest Committee