

Hillcrest Committee
Advisory & Executive Committee Meeting Minutes
August 4, 2020, 4:30 PM
Christin Sherbourne's Home, Jacksonville, OR

Members Present: Christin Sherbourne, Kate Empasis, Anne Barry, Judy Gambia, Anne Jantzi, Lara David, Karen Porschet Miller, Stephanie DeBoer, Dana Smith, Paden Voget
Members Absent: Tiffany Cox, Mary Jo Hoftiezer, Rebekah McAnally

Fall 2020 Committee Meeting:

Christin opened the meeting with the discussion on the challenges the Covid-19 Virus has created with Hillcrest Committee and life in general. She had received calls from members recommending options. After considering various options, the members present agreed September's Committee Meeting will be held at the house of Jody Lennon, Fence's Winery, on Monday evening September 14, 2020 at 6:30. All members will be asked to wear a mask and respect social distancing requirements set forth by the state and CDC. There will not be food offered because of the Covid-19 Virus. Members not able to attend will be able to ZOOM the meeting with the understanding any questions and/or comments they have will need to be written in the comment box. Christin will send out the agenda the first part of September outlining the guidelines and timeline for the meeting. Once the meeting is completed, a social time will be allowed where members may purchase wine from Fences. Agenda items include: member voting on fund raising "mailer" in place of the Hillcrest Ball, DNO insurance, sold parties of 2020, and introduction of new members.

At this time, the October meeting is on schedule with the hopes of finding an outdoor venue which will accommodate the members while enforcing the state and CDC's mandates for the Covid-19 Virus. The November and December meetings at this time will be cancelled.

Hillcrest Ball 2020 Alternatives:

The annual Hillcrest Ball will be cancelled this year due to the Covid-19 Virus. RVCC would not be able to accommodate the group under CDC and state guidelines. The committee agreed it would be in poor taste to hold any large gathering especially being a non-profit organization focusing on health,

The recommendation by the board is to produce a "mailer" invitation inviting all previous invitees to a giving opportunity. The invitation would be similar to previous ball invites including an RSVP card and information to donate on line. The funds which normally would go for the Hillcrest Ball dinner would be a direct donation into the Hillcrest account for cancer research. The goal of \$50,000. would be set. In the event the goal is not achieved, it may be an option to contact the larger donors individually.

The Ball Chairs, Paden and Dana, along with Lara David will work to determine the best phraseology for the invite including possibly contacting OHSU to learn of any recommendations regarding this type of invite. They hope to have an example to share at the September meeting.

In line with the mission state of the Hillcrest Committee, the raised funds will go directly to cancer research at OHSU. Any funds over the 50K could go to local compassion support and/or the Sparrow Club. In the event the 50K is not reached, it was discussed having OHSU hold the funds until the remainder of the 50K could be raised. Anne Barry will check into this as she thinks it has been done before.

Auction Parties Sold at 2019 Ball:

A decision was made to create a new committee comprising of the 2020 party chairs to work on ball parties sold in 2019. The objective would be to contact the buyers and determine how to move forward. It may be possible to have a general make-up party for those who purchased a paddle party ticket (Girls Night Out and Dinner en Blanc) and are unable to attend. A suggestion to call the party, "Pity Party" party was well liked.

DNO Liability Quote:

Purchasing DNO liability insurance was presented by Christin. There was some questioning on the exact coverage for this insurance. Christin will set up a Zoom conference call between the Advisory and Executive Board along with the agent. The goal is to get clarification on what exactly it will and will not cover. The DNO liability insurance quote will be presented before the entire membership for vote during the September meeting.

New Members' Meeting:

Anne Barry said the name tags were completed thanks to Lithia, and she is waiting for the aprons. Once those are in, a new members' meeting will be held.

Meeting adjourned at 6:00 PM

Respectfully submitted,
Anne Jantzi
Hillcrest Committee Secretary